

AUCTIONEER APPLICATION INSTRUCTIONS

2012 Exam Dates: Jan 24, Feb 21, Mar 20, Apr 17, May 23, Aug 21, Sep 18, Oct 23

The exam is administered in Louisville, Kentucky. The exam lasts 3 hours. You will need pencils (#2). A non-printing, battery-operated calculator is permitted. Cell phones, pagers or study materials are not allowed in the exam room.

The Kentucky Board of Auctioneers complies with the Americans with Disabilities Act of 1990. To ensure equal opportunity for all qualified persons and by the applicant's request, the Board will make reasonable modifications for candidates with disabilities that might affect their taking the licensing examination.

Before a license is issued, you will be asked if you have a loan through the KY Higher Education Assistance Authority. If you are in default, the license will not be processed until arrangements are made with the KHEAA. (KRS 164.772)

- Complete Questions 1 through 17, excluding the signature lines in Questions 15 & 16, on your computer. Print out and complete, by pen, Questions 15 or 16, 18 and 19.
- Question 15: If you are applying for the Apprentice Exam, your Principal Auctioneer must read, complete and certify, by his/her signature.
- Question 16: If you are applying for the Principal Auctioneer Exam, your Principal Auctioneer must read, complete and certify, by her/his signature.
- Question 17: If you do not reside in Kentucky, you must read, complete and certify, by her/his signature, that you are requesting to waive the apprentice exam.
- Section 18: Applicant must read, date and sign. Applicant's signature shall be witnessed and certified by a Notary Public.
- Complete section 19, page 4.
- The non-refundable exam fee for the Kentucky Board of Auctioneers.
- **Submit pages 1, 2, 3 and 4 of the application, a recent passport-size photo and a check, payable to the Kentucky Board of Auctioneers, at least 2 weeks before the exam date.**

The following is a brief summary of the licensing process. For more detail, please read KRS Chapter 330. The requirements to attain a Kentucky Auctioneer license are: 1) at least 18 years old, 2) a high school diploma or an equivalent, 3) trustworthy, competent and of good reputation, 4) a recent passport-size photograph, and 5) successful completion of the Auctioneer exam. The applicant must be associated with a Kentucky-licensed Principal Auctioneer whose office is within 50 miles of the applicant's residence. The experience requirement for an apprentice to take the Principal Exam is two (2) years as an Apprentice, and participated in at least 10 auctions within the immediate 6 months before taking the Principal Auctioneer Exam. The application, exam fee and photo are submitted to the Board.

Upon notification of passing the exam, the initial license fee is remitted with the License Issuance Information. All licenses expire on June 30th. Renewal forms are mailed in late May and must be returned to the Board on or before June 30. Principal auctioneers will report 6 hours of continuing education (CE) on or before June 30th of a renewal year. Renewals (due on or before June 30th) will be accepted only if continuing education (CE) is reported on or before July 1st of the previous year and June 30th of a renewal year.

15. Who is the applicant as an Apprentice Auctioneer and the responsibilities thereof, subsequent to he/she passing the apprentice auctioneer examination and qualifying under the provisions of KRS 330. My office is within 50 miles of this applicant's address.

I, Principal Auctioneer _____ licensed in the Commonwealth of Kentucky, do hereby accept this applicant as an Apprentice Auctioneer and the responsibilities thereof, subsequent to he/she passing the apprentice auctioneer examination and qualifying under the provisions of KRS 330. My office is within 50 miles of this applicant's address.

Principal Auctioneer's Signature and License Number

16. If the APPLICANT completes this question:

I, Principal Auctioneer _____ do hereby certify that this applicant has served a bona fide apprenticeship for two (2) years and has participated in the following ten (10) auctions during the last twenty-four (24) months.

Sellers' Names and Auction Dates:

- | | |
|----|-----|
| 1. | 6. |
| 2. | 7. |
| 3. | 8. |
| 4. | 9. |
| 5. | 10. |

Principal Auctioneer's Signature & License Number

17. _____ and do not hold a Kentucky Apprentice Auctioneer license, and are requesting to waive the _____ (NONRESIDENT AUCTIONEER), _____ per year, and how _____

18. Applicant's Certification

I hereby apply for admission to the Auctioneer Examination in conformity with the Auctioneer Law (KRS 330) and Regulations of the Commonwealth of Kentucky. I certify that all the information is true and correct. I hereby authorize the police department or credit bureau to avail information about me to the Kentucky Board of Auctioneers. I have submitted this and other items as required. In addition, I have enclosed a check for the examination fee of \$100 for the Auctioneer exam, made payable to the Kentucky Board of Auctioneers. I have read and agree to abide by the applicable laws and administrative regulations.
<http://auctioneers.ky.gov/law.html>

And if I am not a resident of Kentucky, I hereby irrevocably consent, stipulate and agree that suits and actions may be commenced against me in the proper court of any county in the Commonwealth in which a cause of action may arise in which the plaintiffs may reside, by the service of any process or pleading authorized by the laws of the Commonwealth of Kentucky on the Secretary of the Kentucky Board of Auctioneers. That such service of such process or pleadings on said Secretary shall be taken and held in all courts to be as valid and binding as if the service had been made upon me in the Commonwealth of Kentucky.

DATE: _____ SIGNATURE: _____

Notary Certification:

I certify this application was subscribed and sworn to before me by _____.

On this _____ day of _____, 20____.

NOTARY SIGNATURE: _____

My commission in the state of _____ expires on _____.

APPRENTICE APPLICANTS ATTACH A COPY OF YOUR CERTIFICATE FROM A BOARD APPROVED AUCTION EDUCATION PROVIDER THAT SHOWS YOU HAVE SUCCESSFULLY COMPLETED EIGHTY (80) HOURS OF AUCTION CLASSROOM INSTRUCTION.

OR

IF YOU FEEL YOU SHOULD BE EXEMPT FROM THE EIGHTY (80) HOUR CLASSROOM INSTRUCTION REQUIREMENT, ATTACH PROOF OF YOUR AUCTION EXPERIENCE AND WHY YOU BELIEVE YOU SHOULD BE EXEMPT. (EXEMPTION REQUIRES THE APPROVAL OF THE BOARD.)

COMMONWEALTH OF KENTUCKY



KENTUCKY BOARD OF AUCTIONEERS

9112 LEESGATE ROAD, SUITE 5

LOUISVILLE, KENTUCKY 40222

<http://auctioneers.ky.gov>

(502) 429-7145

19. AUTHORITY TO RELEASE INFORMATION

I, (print name) _____, hereby authorize an investigation into all records which may be of interest to the Kentucky Board of Auctioneers. This authorization is limited to any educational, criminal and civil records.

This authorization is executed in consideration of the Kentucky Board of Auctioneers considering my application for licensure and shall serve as a release of all liability to all parties furnishing such information to the Kentucky Board of Auctioneers and their authorized agents.

A photocopy of this release shall be considered as effective and binding as the original hand executed copy.

DATE

SIGNATURE OF APPLICANT

STREET

CITY

STATE, ZIP CODE

WITNESSED BY _____